

AGENDA

Local Admissions Forum

Date: **Tuesday 15 March 2011**

Time: **6.30 pm**

Place: **The Council Chamber, Brockington, 35 Hafod Road,
Hereford**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

Pete Martens, Committee Manager

Tel: 01432 260248

Email: pmartens@herefordshire.gov.uk

If you would like help to understand this document, or would like it in another format, please call Pete Martens, Committee Manager in advance of the meeting.

Agenda for the Meeting of the Local Admissions Forum

Membership

Chairman	Councillor JW Hope MBE	Herefordshire Council
Vice-Chairman	Mrs S Catlow-Hawkins	Secondary School
	Mr P Box	Primary School
	Mrs E Kearns	Primary School
	Mr T Plumer	Primary School
	Mrs E Lowenstein	Secondary School Governors
	Mrs C Shaw	Local Community
	Mrs O Denson	Local Community
	Mrs C Weston	Local Community
	Mr N Parker	Parent Governor
	Mr C Barker	Secondary School
	Mrs J Baker	Secondary School
	Mrs A Robertson	Roman Catholic Church
	Mr A Leach	Church of England
	Mr PA Smith	Independent Sector
	Mr T Mephram	Steiner Academy
	Councillor AM Toon	Herefordshire Council

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

There are many instances where a decision on an issue will have an effect on all schools, be it on a pro rata basis, and as such members would not declare an interest. Where a decision on an issue 'uniquely' affects one particular school, at which the member is, for example, an employee of that school, or where the employee's children attend, then it would be appropriate for an interest to be declared.

In considering the declaration of an interest, a Member of the Forum should apply the following test: would a member of the public, knowing the facts of the situation, reasonably think that the member might be influenced by the interest?

A prejudicial interest would include the situation whereby a proposal uniquely affects either a school at which they are a head teacher/governor or which their children attend.

Any member who requires advice/guidance concerning declarations of interest or any other issue concerning the Forum should contact the Clerk in the first instance on telephone number 01432 260248.

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE To receive apologies for absence.	
2. NAMED SUBSTITUTES To receive any details of Members nominated to attend the meeting in place of a Member of the Forum.	
3. MINUTES To approve and sign the Minutes of the Meeting held on 14th July, 2010.	5 - 10
4. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
5. ADMISSION ARRANGEMENTS 2012/13 To consider the proposed admission arrangements for 2012/2013.	11 - 20
6. AMENDMENTS TO SCHOOL PLANNED ADMISSION NUMBERS To consider changes to the Planned Admission Numbers at Sutton, Pembridge and Wellington Primary Schools.	21 - 32
7. LATE ITEMS/ANY OTHER BUSINESS To consider any issues that Forum Members may wish to raise.	